

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

FUTURE MEETINGS

Reorganizational Meeting Minutes

Thursday, July 14, 2016 @ 7:00 pm
Conference Room – C117

August 25, 2016
September 15, 2016

Board Meeting – 7 PM
Board Meeting – 7 PM

Meeting called to order at 7:01 pm by Board President Parmenter.

Board Members Present:

Tom Parmenter
Marcus Dean
Paul Cronk
Faith Roeske
Sara Hatch

Administration Present:

Ravo Root EdD, Superintendent
Mike Dodge, High School Principal
Wendy Butler EdD, PreK – 4 Principal/Curriculum Director
Thomas Ricketts, Business Manager
Chelsey Aylor, CSE Chairperson

1. Preliminary Matters/Public Comment

- Attorney Frank Housh was present with comments regarding a parent concern about their students.

2. Programs/Presentations

- The Board of Education had the opportunity to meet Fred Reed, Head Custodian.

3. Oath of Faithful Performance

- Newly elected Board of Education member Faith Roeske took the Oath of Faithful Performance.

4. Election of Officers:

4.1 Motion Dean, second Hatch to elect Tom Parmenter as Board president.

5 - Aye 0 - Nay Motion Carried

Newly elected Board President Tom Parmenter took the Oath of Faithful Performance.

4.2 Motion Roeske, second Hatch to elect Marcus Dean as Board Vice President.

5 - Aye 0 - Nay Motion Carried

Newly elected Board President Tom Parmenter took the Oath of Faithful Performance.

4.3 District Superintendent Ravo Root, EdD took the Oath of Faithful Performance.

5. Discussion/Work Session

5.1 Administrators' Reports:

Mr. Dodge, HS Principal –

- Student Code of Conduct was reviewed with revisions.
- Secondary Handbook was reviewed with revisions.
- Data on Regents scores were reviewed.

Mrs. Aylor, CSE Chair

- CSE Department Goals were reviewed for success.
- Planning an IEP writing workshop for staff.

Dr. Butler, Elementary Principal

- The 16-17 student/parent Welcome Back Letter was reviewed with revisions.
- Professional Development requirements reviewed.

5.2 Work Session

- Reviewed an overview of revised policy 6213 due to changes in NYS law. This policy is in reference to teacher professional development.

5.3 Superintendent’s Report: Dr. Root

- Capital Project Update –
 - Updates received on the field, cafeteria, pavement, terrazzo floors, janitor closets, tunnel, necessary tree removal and floors
- Community Schools Aid Set-Aside from Foundation Aid was discussed.
- Smart Schools Bond Act was approved.

6. Executive Session

6.1 Motion Dean, second Hatch to enter Executive Session at 8:40 pm to discuss matters leading to the appointment, employment, suspension, promotion, discipline, dismissal, removal of any personnel or other legal matters for purposes specified in the open meeting law.

5 - Aye 0 - Nay Motion Carried

6.2 Motion Dean, second Roeske for the Board to move out of Executive Session at 9:50 pm and regular meeting resumed.

5 - Aye 0 - Nay Motion Carried

7. Business/Finance

7.1 Business Administrator’s Report

- Pre-Audit work for external audit has been completed.
- Teachers Retirement System (TRS) Audit was completed.
- Closing books on 15-16, reports to follow next month.
- 16-17 School supplies are beginning to arrive.
- Capitol Project budget has stayed within projected limits.

8. Consent Vote:

Motion Roeske, second Dean to approve the following actions by consent vote:

- 8.1 Approve Board Meeting Minutes of the June 16, 2016 meeting.
- 8.2 Recommendations developed by the CSE/CPSE for special education programs and services from June 16 to June 24, 2016, the Board hereby approves said recommendations.
- 8.3 Approve adding the following addendums to this meeting agenda – 8.4, 8.5 and 8.6.

5 - Aye 0 - Nay Motion Carried

8.4 Motion Cronk, second Dean to approve the following Coaching/Advisor Appointments for 2016-2017:

Activity	Boys or Girls	Level	
SOUND & LIGHTING	BASE	ADVISOR	Micah Rust
SOUND & LIGHTING	ELEM PLAY		Micah Rust
SOUND & LIGHTING	MS PLAY		Micah Rust
SOUND & LIGHTING	HS PLAY		Micah Rust
SOUND & LIGHTING	DESSERT TH.		Micah Rust

5 - Aye 0 - Nay Motion Carried

8.5 Motion Hatch, second Roeske to approve the following maternity Leave of Absence:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Eileen Anderson	Librarian	7/14/16	Birth of the child	From 10/28/16 to 11/25/16 for child rearing leave covered under FMLA

5 - Aye 0 - Nay Motion Carried

8.6 Motion Dean, second Hatch to approve the following maternity Leave of Absence:

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE	COMMENTS
Diana Brown	Elementary Secretary	7/14/16	Birth of the child	7/08/16 to 8/19/16

5 - Aye 0 - Nay Motion Carried

9. Appointments of Officers:

9.1 Motion Dean, second Roeske to appoint Paul Cronk as District Clerk.

5 - Aye 0 - Nay Motion Carried

9.2 Motion Dean, second Cronk to appoint Brenda Nolan as District Treasurer.

5 - Aye 0 - Nay Motion Carried

9.3 Motion Hatch, second Roeske to appoint Lynette Folts as Deputy Treasurer.

5 - Aye 0 - Nay Motion Carried

9.4 Motion Dean, second Hatch to appoint Susan Bodnar as Tax Collector.

5 - Aye 0 - Nay Motion Carried

9.5 Motion Hatch, second Dean to appoint Heidi Moore as Claims Auditor.

5 - Aye 0 - Nay Motion Carried

9.6 Motion Roeske, second Hatch to appoint Heidi Rose as Deputy Claims Auditor.

5 - Aye 0 - Nay Motion Carried

10. Other Appointments

10.1 Motion Hatch, second Dean to appoint Dr. Douglas Mayhle as School Physician.

5 - Aye 0 - Nay Motion Carried

10.2 Motion Roeske, second Hatch to appoint Richardson and Pullen, P.C. as School Attorney.

5 - Aye 0 - Nay Motion Carried

10.3 Motion Dean, second Hatch to appoint Brenda Nolan as Official Bank Signatories.

5 - Aye 0 - Nay Motion Carried

10.4 Motion Roeske, second Dean to appoint Thomas Ricketts as Extra-Curricular Treasurer.

5 - Aye 0 - Nay Motion Carried

10.5 Motion Hatch, second Roeske to appoint Lynette Folts as Extra-Curricular Accountant.

5 - Aye 0 - Nay Motion Carried

10.6 Motion Dean, second Cronk to appoint Thomas Ricketts as Purchasing Agent.

5 - Aye 0 - Nay Motion Carried

10.7 Motion Hatch, second Roeske to appoint Dr. Ravo Root as Deputy Purchasing Agent.

5 - Aye 0 - Nay Motion Carried

10.8 Motion Dean, second Hatch to appoint Dr. Ravo Root as Payroll Authorization Agent.

5 - Aye 0 - Nay Motion Carried

10.9 Motion Dean, second Roeske to appoint Thomas Ricketts as Records Management Officer.

5 - Aye 0 - Nay Motion Carried

10.10 Motion Hatch, second Roeske to appoint Buffamante, Whipple, Buttafaro, P.C. as District External (Independent) Auditor.

5 - Aye 0 - Nay Motion Carried

10.11 Motion Dean, second Cronk to appoint Robin Owens as District Internal Auditor.

5 - Aye 0 - Nay Motion Carried

10.12 Motion Dean, second Roeske to appoint Wendy Butler as District Compliance Officer.

5 - Aye 0 - Nay Motion Carried

10.13 Motion Hatch, second Cronk to appoint William Kelley as Homeless Liaison.

5 - Aye 0 - Nay Motion Carried

10.14 Motion Roeske, second Dean to appoint Paul Cronk as FOIL Officer.

5 - Aye 0 - Nay Motion Carried

10.15 Motion Cronk, second Hatch to appoint Fred Reed as Asbestos (LEA) Designee.

5 - Aye 0 - Nay Motion Carried

10.16 Motion Roeske, second Dean to appoint Fred Reed as School Pesticide Officer.

5 - Aye 0 - Nay Motion Carried

10.17 Motion Dean, second Hatch to appoint Rachel Coon as Chemical Hygiene Officer.

5 - Aye 0 - Nay Motion Carried

10.18 Motion Roeske, second Hatch to appoint Wendy Butler as Copyright Officer.

5 - Aye 0 - Nay Motion Carried

10.19 Motion Roeske, second Dean to appoint Dr. Kelly LaFever (PreK-5), and Bill Kelley (Grades 6-12) as DASA Co-Coordinators:

5 - Aye 0 - Nay Motion Carried

10.20 Motion Hatch, second Roeske to appoint Wendy Butler as Civil Rights Compliance Officer.

5 - Aye 0 - Nay Motion Carried

10.21 Motion Dean, second Hatch to appoint Wendy Butler as Title IX Coordinator.

5 - Aye 0 - Nay Motion Carried

10.22 Motion Roeske, second Dean to allow Dr. Ravo Root, Superintendent, to be able to execute contracts on behalf of the District with BOCES.

5 - Aye 0 - Nay Motion Carried

11. Designations

11.1 Motion Dean, second Roeske to appoint the following bank(s) as the official depository of funds:

Community Bank NA
Chase Investment
NY Class Investment

5 - Aye 0 - Nay Motion Carried

11.2 Motion Hatch, second Dean to designate the following newspaper as the official newspaper of the district:

Olean Times Herald

5 - Aye 0 - Nay Motion Carried

11.3 Motion Roeske, second Dean to approve the following as regular meeting dates of the Fillmore Central School District Board of Education, tentatively scheduled on the third Thursday of each month at 7:00 PM.

August 25, 2016	February 16, 2017
September 15, 2016	March 16, 2017
October 20, 2016	April 20, 2017
November 17, 2016	May 18, 2017
December 15, 2016	June 15, 2017
January 19, 2017	

5 - Aye 0 - Nay Motion Carried

12. Authorizations

12.1 Motion Hatch, second Roeske to appoint Dr. Ravo Root as Payroll Certification Agent.

5 - Aye 0 - Nay Motion Carried

12.2 Motion Dean, second Cronk to appoint Mike Dodge as the Designated Educational Official (DEO).

5 - Aye 0 - Nay Motion Carried

12.3 Motion Dean, second Hatch to appoint Priscilla Beardsley as the Reviewing and Verification Official for the federal Child Nutrition Program.

5 - Aye 0 - Nay Motion Carried

12.4 Motion Roeske, second Hatch to appoint Mike Dodge as Hearing Official for the Federal Child Nutrition Program.

5 - Aye 0 - Nay Motion Carried

12.5 Motion Hatch, second Dean to appoint the District Superintendent as authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

5 - Aye 0 - Nay Motion Carried

12.6 Motion Roeske, second Hatch to appoint the District Superintendent as authorized to apply for Grant in Aid (State and Federal) as appropriate.

5 - Aye 0 - Nay Motion Carried

12.7 Motion Dean, second Hatch to appoint the District Superintendent as authorized to approve budget transfers within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

5 - Aye 0 - Nay Motion Carried

13. Other Items

13.1 Motion Roeske, second Dean to approve the mileage allowance for 2016-2017 as being the established IRS rate as amended from time to time.

5 - Aye 0 - Nay Motion Carried

13.2 Motion Dean, second Hatch to approve School Breakfast and Lunch Prices for 2016-2017 as follows:

Student Breakfast	\$	1.00
Student Lunch (K-6)	\$	1.60
Student Lunch (7-12)	\$	1.75

5 - Aye 0 - Nay Motion Carried

13.3 Motion Roeske, second Hatch to approve the 2016-17 Secondary Handbook.

5 - Aye 0 - Nay Motion Carried

13.4 Motion Hatch, second Cronk to approve the 2016-17 Code of Conduct.

5 - Aye 0 - Nay Motion Carried

13.5 Motion Hatch, second Dean to approve the 2016-17 Athletic Policy.

5 - Aye 0 - Nay Motion Carried

14. Old Business

- The next regular meeting is scheduled for August 25, 2016 at 7:00 pm.

15. New Business

15.1 Motion Dean, second Hatch to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2016-17 fiscal year.

5 - Aye 0 - Nay Motion Carried

15.2 Motion Hatch, second Dean to accept the Retainer Agreement between Fillmore Central School and Richardson and Pullen, P.C. Attorneys at Law for the 2016-2017 fiscal year.

5 - Aye 0 - Nay Motion Carried

15.3 Motion Cronk, second Roeske to approve the following Substitute Pay Rates for 2016-2017. Hourly rate increases are in accordance with state law, increasing from \$9.00 to \$9.70 as of December 31, 2016.

Substitute Teachers	Daily rate	Calculated hourly rate
Bachelor’s Degree	\$80.00	\$11.85
No Degree	\$70.00	\$10.37
More than 11 consecutive days, same teacher	\$100.00	\$14.81
Substitute Bus Drivers	per trip	\$27.50 \$13.75
All Other Substitutes	\$9.00 / \$9.70 Hourly	

5 - Aye 0 - Nay Motion Carried

15.4 Motion Dean, second Roeske to approve the Girls Varsity Soccer Trip to Rochester August 25-27. (During this overnight trip, the District will provide transportation through the use of a school van or suburban.)

5 - Aye 0 - Nay Motion Carried

16. PERSONNEL

16.1 Motion Roeske, second Hatch to approve the following Advisor Resignation.

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Melissa Cahill	Boys/Girls Lego League Advisor	6/9/16	6/9/16

5 - Aye 0 - Nay Motion Carried

16.2 Motion Dean, second Cronk to approve the following Coaching/Advisor Appointments for 2016-2017.

EMPLOYEE	POSITION	DATE SUBMITTED	DATE EFFECTIVE
Shannon Reed	Boys/Girls Lego League Advisor	6/9/16	9/1/16

5 - Aye 0 - Nay Motion Carried

16.3 Motion Hatch, second Roeske to approve the following Substitute Non-Instructional Appointments.

NAME	POSITION	EFFECTIVE DATE
Keaton Speicher	Cleaner	7/15/16
Tina Speicher	Substitute secretary during the summer	7/15/16

Individuals listed are fingerprinted and have full clearance for employment.

5 - Aye 0 - Nay Motion Carried

17. Adjournment

17.1 Motion Roeske, second Dean that the board adjourn the meeting at 10:24 pm.

5 - Aye 0 - Nay Motion Carried